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Approved For Release 1999/08/27 : CIA-RDP78-04914A00010

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MEMORANDUM

10 January 1949

TO : Distribution A

SUBJECT: Photograph and Film Services

1. The Graphics Register in OCD serves as a central repository in CIA for intelligence materials in photographic and cinematographic form received or produced by CIA. Through its indices and records, the Register provides a graphics information service available to all CIA and IAC offices.

2. To ensure full coverage of important sources, the Graphics Register has undertaken a program to record the existence elsewhere of graphic materials which are of potential intelligence interest. In this connection, the Register is most anxious to record photographic or film material located in the offices or private collections of CIA personnel.

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4. Interested individuals in the various CIA offices are urged to participate in this program by forwarding pertinent material direct to the Graphics Register, OCD, Room 115 South Building. It would be very helpful if each picture were accompanied by a brief statement containing identification information such as location, date, etc.

5. Proper safeguards will be applied to all material received and items will be returned promptly. For further information individuals may call Graphics Register, extension 2657.

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No Change in Class.	<input checked="" type="checkbox"/>
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Class. Changed To:	TS S U
Auth:	HR 70-2
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By:	013

JAMES H. ANDREWS
Assistant Director for
Collection and Dissemination

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1 copy to accounts
1 " " FPS via Travel
1 " " Claims
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